

RECURRING SUBORDINATE UNIT EXPENSE AUTHORIZATION

This authorization needs to be renewed 1 October each year AND as needed throughout the year.

The finance committee of

authorizes Alaska Wing to submit payment to

on our behalf without additional written approval. Wing HQ is authorized to submit payment up to

per month. If the payment requested exceeds the limit stated, Wing HQ must contact the unit commander to obtain additional authorization. If the unit does not have enough funds to cover the requested payment, Wing HQ must contact the unit commander so that additional funds may be deposited into their account.

Unit Commander (signature)

Date

Unit Finance Officer (signature)

Unit Administrative Officer (signature)